Using the Internet Safely

Privacy:

- Set your online profile to private.
- Always check your privacy settings.
- Use a good and strong password.
- Use a combination of upper case, lower case, symbols and numbers when creating a password.

<table>
<thead>
<tr>
<th>Upper case</th>
<th>EXAMPLE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lower case</td>
<td>example</td>
</tr>
<tr>
<td>Symbols</td>
<td>!@$%^&amp;*</td>
</tr>
<tr>
<td>Numbers</td>
<td>1234567890</td>
</tr>
</tbody>
</table>

Personal Information:

- Do not share your personal information.
- Personal information includes your full name, address, phone number, passwords and credit card details.
- Be careful about websites that do not look safe.

Local Services:

- Sometimes applications will ask to use your current location. This means that others will be able to know where you are.
- Think carefully before allowing applications to track your location.
Who are you talking to online?

- Talking to strangers can be dangerous.
- Only accept friend requests from people you know.
- Do not open emails from people you do not know.

Social Rules:

- Remember to always be polite and respect others when talking to them online.
- Sometimes, people bully others by saying unkind words.
- If someone is rude to you or says something that makes you upset, tell someone about it.

Digital Footprint:

- You leave a trail, like footprints, whenever you use the Internet.
- Anything you put online stays there even after you delete it.
- Other people, even strangers, may be able to see what you put online.
- Think carefully before posting photos or any information online.